



THE CATHOLIC COMMUNITY OF  
**Ascension & St. Augustine**

## **Sacramental Certificate Request**

Sacramental certificate requests will need to be received by email.

We will complete a certificate with all notations signed by the pastor and with the seal of the parish.

To protect the confidentiality of these records, we release sacramental certificates to:

- The person named on the certificate,
- The next of kin, if the person named on the certificate is deceased,
- The parent or legal guardian, if the named person is under the age of 18,
- A church where a sacrament (first communion, confirmation, marriage) will be performed on behalf of the person named on the certificate, or
- A school that the person named on the certificate will attend or be employed by.

Please send an email to [annemarie.dirndorfer@archbalt.org](mailto:annemarie.dirndorfer@archbalt.org) with the following information:

- Full Name\_\_\_\_\_
  - Date of Birth\_\_\_\_/\_\_\_\_/\_\_\_\_\_
  - Parent's Names\_\_\_\_\_
  - Approximate Date of Sacrament\_\_\_\_/\_\_\_\_/\_\_\_\_\_
  - Please provide where the completed certificate should be sent
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Just a reminder: Sacramental records are not civil legal records and cannot be substituted for them.